SUPPLIER PORTAL
ACCESS USER MANUAL

DO.070 Procurement Track

Always
producing

1.0 DOCUMENT CONTROL

1.1   Change Record

Date	Author	Version	Change Reference
Jan 23, 2022	Attia Hassan	V1.0	No Previous reference

1.2   Reviewers

Name	Position
Tarek Fathy	SCM track team leader
Mahmoud Saied	Application Manager

1.3   Distribution

Copy No.	Name	Location
V1.0	Alkhorayef Project Library	

Note To Holders:

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Author:	Attia Hassan
Preparation Date:	Jan 23, 2022
Last Updated:	
Document Version:	DO.070 Supplier Portal Access Cloud Service
Version:	v1.0

Name	Position	Signature

CONTENTS

2.0 INTRODUCTION

2.1   Purpose

The purpose of this Project Management Framework is to define the high-level approach to project management that will be applied to the project.

3.0 PROCEDURES

Scope

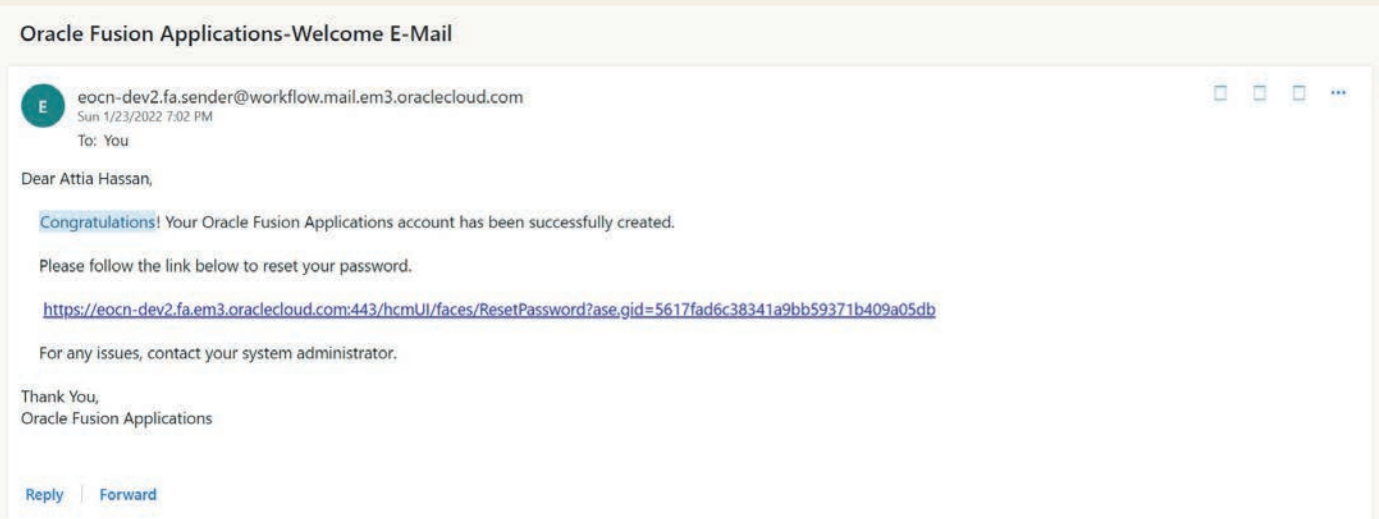This procedure covers the following functional areas:

- Supplier Portal Access

System References

The following system references are used:
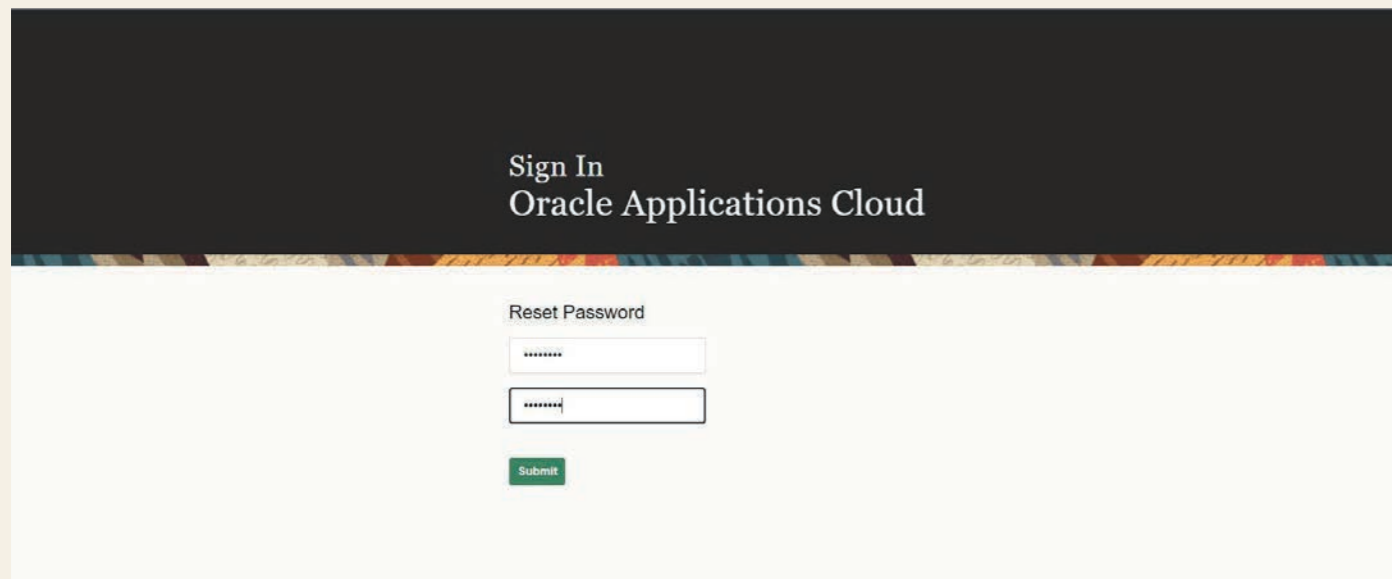
Oracle fusion Supplier Portal user guide for cloud

3.1   Supplier Registration using Portal

Note: Once the supplier contact has received his account by email as the below screen
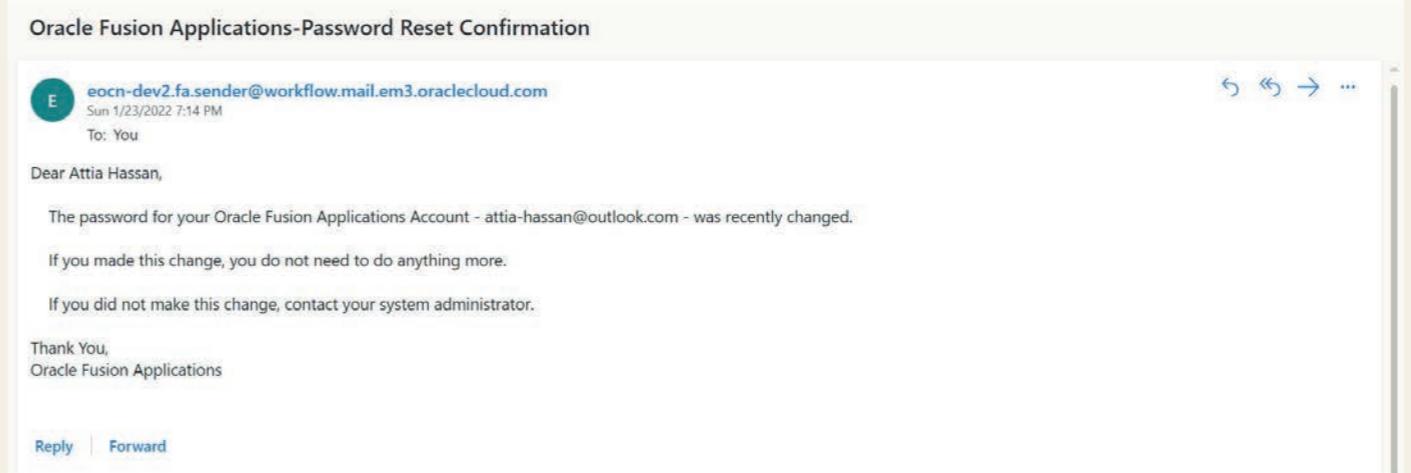
Oracle Fusion Applications-Welcome E-Mail

eocn-dev2.fa.sender@workflow.mail.em3.oraclecloud.com
Sun 1/23/2022 7:02 PM
To: You

Dear Attia Hassan,

Congratulations! Your Oracle Fusion Applications account has been successfully created.

Please follow the link below to reset your password.

https://eocn-dev2.fa.em3.oraclecloud.com:443/hcmUI/faces/ResetPassword?ase.gid=5617fad6c38341a9bb59371b409a05db

For any issues, contact your system administrator.

Thank You,
Oracle Fusion Applications

Reply | Forward

1. Please click on this link to enter the required password and confirm password
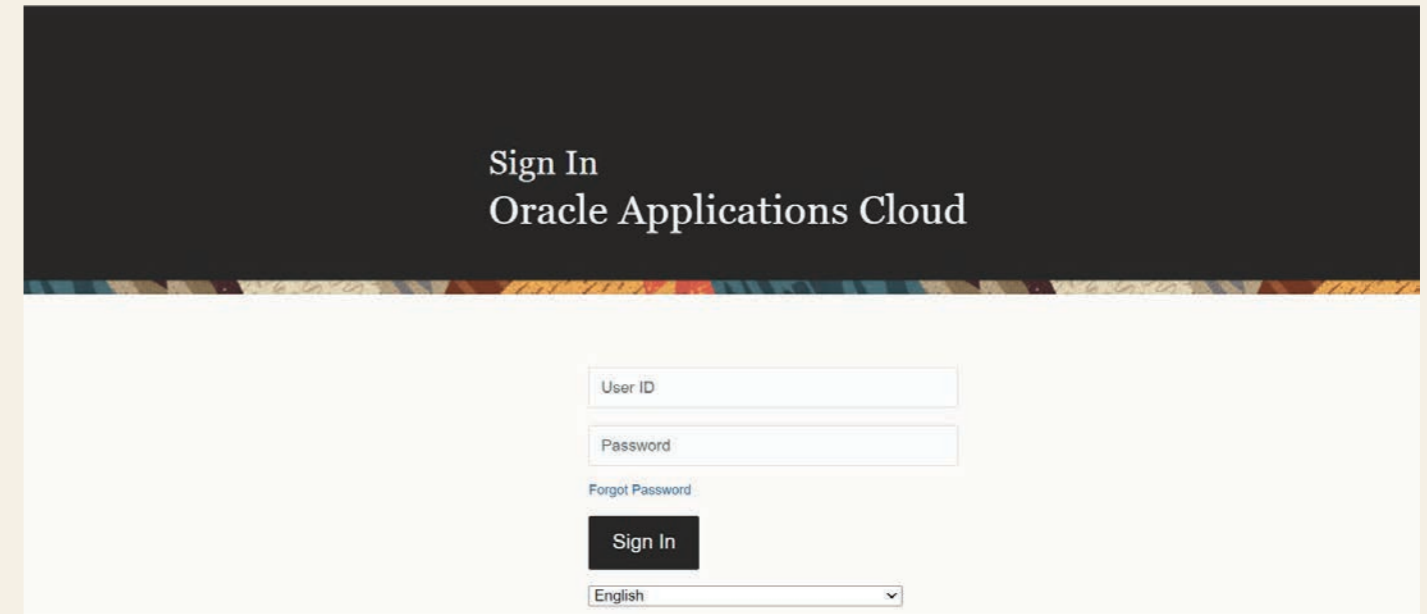2. Click on submit

Sign In
Oracle Applications Cloud

Reset Password

Submit

3. Once you entered the password system will send a confirmation by mail

4. Now you can use/open your account

Oracle Fusion Applications-Password Reset Confirmation

eocn-dev2.fa.sender@workflow.mail.em3.oraclecloud.com
Sun 1/23/2022 7:14 PM
To: You

Dear Attia Hassan,

The password for your Oracle Fusion Applications Account - attia-hassan@outlook.com - was recently changed.

If you made this change, you do not need to do anything more.

If you did not make this change, contact your system administrator.

Thank You,
Oracle Fusion Applications

Reply | Forward

5. Please enter the user name (email) and password as well
6. Click on signin

Sign In
Oracle Applications Cloud

User ID
Password
Forgot Password
Sign In
English

7. Now you can manage and use the supplier portal functions
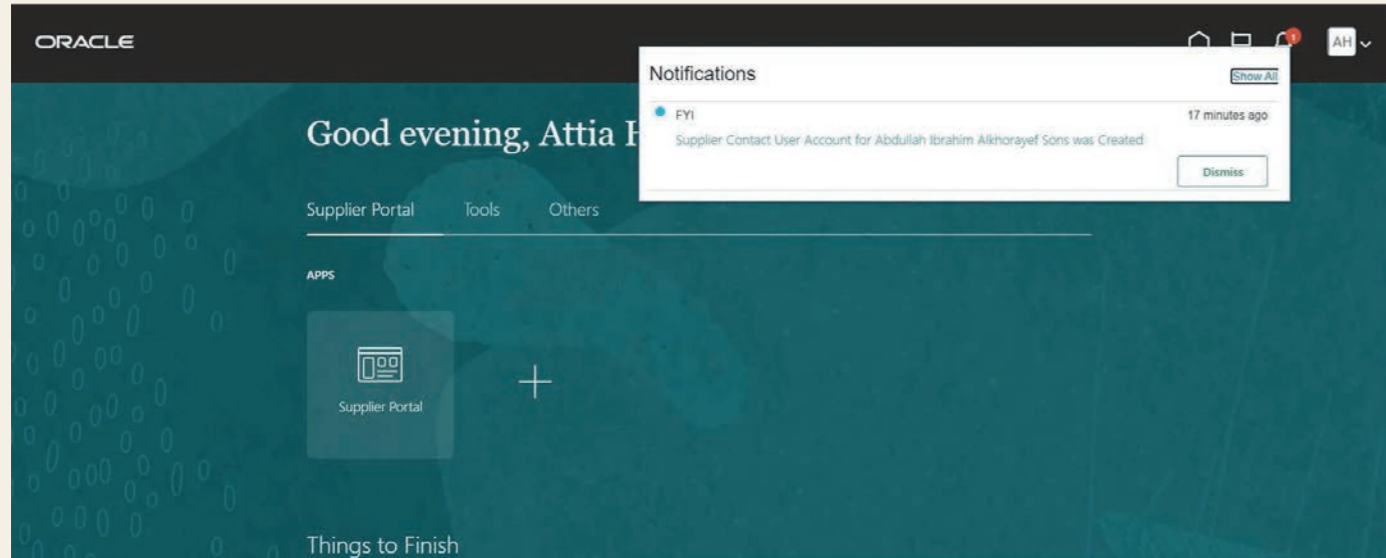
8. Please click on supplier portal button
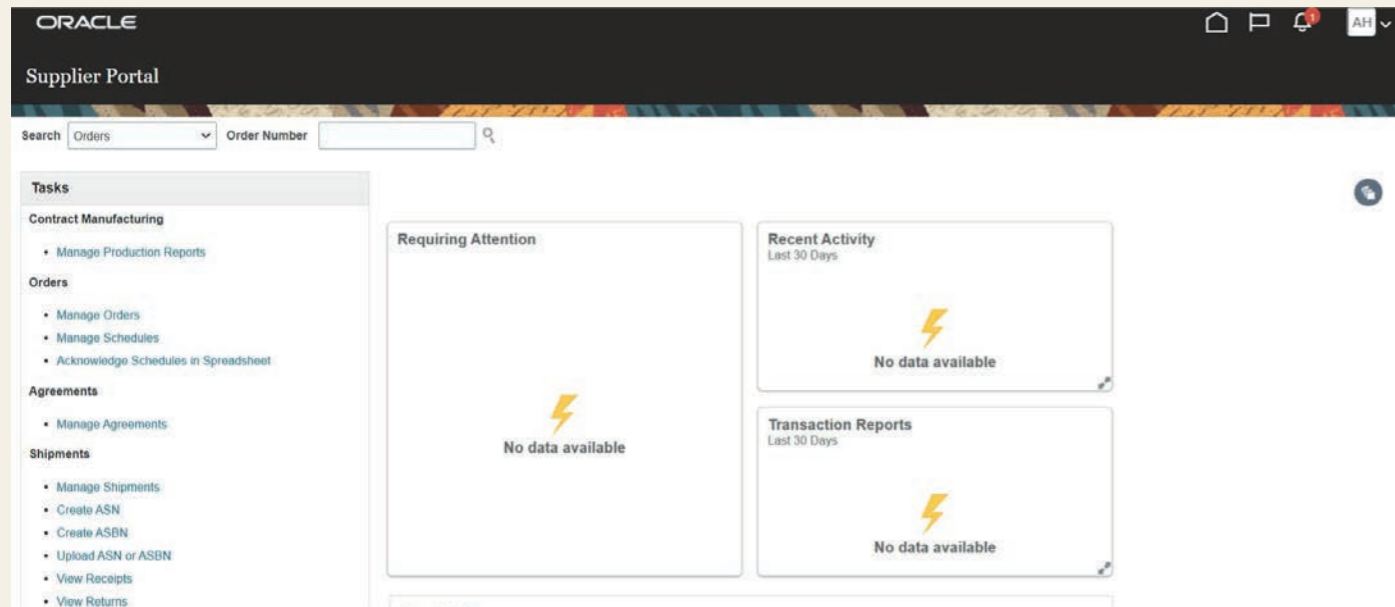
4.0 OPEN AND CLOSED ISSUES FOR THIS DELIVERABLE

4.1 Open Issues

ID	Issue	Resolution	Responsibility	Target Date	Impact Date

4.2 Closed Issues

ID	Issue	Resolution	Responsibility	Target Date	Impact Date